

# Information security

## Commitment


- The Group is committed to meeting its legal and regulatory obligations for information security and maintaining a balance between the need to share information and the risks associated with security breaches.
- Information is a key asset to our clients and its correct handling is vital to the delivery of our services and to the integrity of the Group.
- Our treatment of information security risk is embedded into all our activities and is supported by our ethics policy and staff code of conduct.

## Responsibility

- The Group managing director is responsible for the effective implementation and maintenance of information security management.
- The Group business management systems and risk director is responsible for providing a framework for the implementation of information security requirements, as well as their monitoring and review.
- The Group IT principal is responsible for monitoring and reviewing information security requirements for IT systems.
- General managers are responsible for monitoring and reviewing the implementation of information security requirements in their operations.
- Project principals are responsible for application of information security requirements on projects.

## Approach

- We operate a business management system which is certified to ISO 27001 and Cyber Essentials Plus.
- We ensure appropriate security is in place for the information we hold, including the security of our offices and the storage of archived information and digital data.
- Analysis, review, feedback and learning enable us to continually improve the way we manage information security, ensuring we meet the needs of our business, our staff and our clients.



Keith Howells  
Chairman