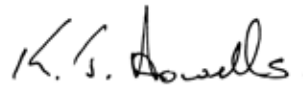# Information security

Commitment

- The Group is committed to meeting its legal and regulatory obligations for information security and maintaining a balance between the need to share information and the risks associated with security breaches.

- Information is a key asset to our clients and its correct handling is vital to the delivery of our services and to the integrity of the Group.

- Our treatment of information security risk is embedded into all our activities and is supported by our ethics policy and staff code of conduct.

Responsibility

- The Group managing director is responsible for the effective implementation and maintenance of information security management.

- The Group business management systems and risk director is responsible for providing a framework for the implementation of information security requirements, as well as their monitoring and review.

- The Group IT principal is responsible for monitoring and reviewing information security requirements for IT systems.

- General managers are responsible for monitoring and reviewing the implementation of information security requirements in their operations.

- Project principals are responsible for application of information security requirements on projects.

Approach

- We operate a business management system certified to ISO 27001 and Cyber Essentials Plus.

- We ensure appropriate security is in place for the information we hold, including the security of our offices and the storage of archived information and digital data.

- Analysis, review, feedback and learning enable us to continually improve the way we manage information security, ensuring we meet the needs of our business, our staff and our clients.

Keith Howells
Chairman